Board of Management Meeting - 16th September 2026 Agreed Report

1. **Apologies**
   Paschal Marry (Chairperson), Andrea Finlay-Kajic (Secretary), Jessica Moriarty, Peter O'Sullivan, Ken Davis, Sinéad Murphy, Glenda Finneran and Ciarán Mellett attended the meeting. Apologies were received from Laura Doyle.
   Paschal Marry opened the meeting with a prayer and the Board congratulated Aisling Walsh on her appointment as Deputy Principal.

2. **Minutes and Matters arising**
   The Minutes were read, proposed by Jessica Moriarty, seconded by Sineád Murphy and signed by Paschal Marry. There were no matters arising.

3. **Correspondence**
   Andrea Finlay-Kajic read out a thank you card sent to the BOM by Catriona Purcell on behalf of the staff to thank the BOM for the staff night out in Shelbourne Park in May to mark the end of the school year.

4. **Leading Learning & Teaching**
   Leaving Cert 2026 Results
   The BOM received a graphic representation of the breakdown of the results. 31 students achieved over 500 points, with over 60% of all students falling in the bracket of 300 - 499 points. (Document attached to minutes). The BOM congratulated the Class of 2026 on their achievements.
   Andrea Finlay-Kajic informed the BOM that a celebration was held on Friday 27th August, in which the entire class of 2026 was invited back to school to acknowledge their results, a commemorative medal for those achieving 500+ was presented and there was an opportunity for students to talk with their teachers from last year. There was an excellent turnout to the event.

   Staff CPD
   Andrea Finlay-Kajic informed the BOM that all staff took part in a 2 hour interactive workshop on AI in the Classroom as part of our return to school schedule. The workshop was hosted by Gavin Doyle from Examinaite.

   Information Evening for each year group
   The Board was informed that this year we intend to reintroduce the Information Evening for each year group. This was at the request of Year Heads, who would like an opportunity to meet with parents at the start of the year to highlight issues of note to their particular group i.e. CBAs in 2nd year. The first meeting took place on 14th September (6th year), with LCA on the 18th Sep, 1st year scheduled for Tues 22nd Sep, TY on Tues 29th Sep, 2nd year on the 6th Oct, 5th year on the 15th Oct. 6th and 3rd year Parent Teacher Meeting are also taking place on the 12th and 20th October respectively.

   Andrea Finlay-Kajic informed the BOM that the first of the Oide staff CPD days will take place on Thursday 1st Oct.

   A copy of the school calendar for 2026 - 2027 and the Summary of Croke Park hours was distributed to the BOM and approved.

5. **Managing the Organisation**
   Building works update
   LCA 1 room has been completed and the transformation of D32 into a classroom, while retaining its use of a computer room, has also been completed.
   The renovation of the Art rooms under the Summer Works Climate Action Programme completed on

Friday 11th September.
There is no further update on the Biomass project.
The whole school was rewired during the summer in order to get ready for the new ESB connection. It is hoped that the new connection will take place during the Halloween break. Once this is complete, it should allow us to remove the generator at An Croí.
Avenue - another large branch fell down on the avenue in August. Andrea Finlay-Kajic has been in contact with Sr Siobhán and it is hoped that some remedial works to trim back dead branches and remove dead trees will be carried out during the Halloween Midterm week.

School Secretary
Teresa Cooke resigned from her post as part time receptionist in June. The BOM thanked Teresa for her work over the last 5 years.
Deirdre Carey has been appointed to replace Teresa. Ms Carey will work full time in reception but also provide administrative support to the main school office.

Parent/Teacher Nominee for new Board
The election of the 2 new Teacher Nominees will take place at the Staff Meeting on Thursday 17th September. An online election process is underway to elect the 2 new Parent Nominees and this will conclude on Friday 18th September.

Admissions 2027 - 2028
Open Night will take place on Thursday 24th September from 6 - 8 pm.
Principal and Deputy Principals have been visiting our feeder schools to publicise the Open Night. An ad has been placed in the Chronicle and in the Parish Bulletin.
The Admissions Policy was ratified in April and is on the school website. The BOM approved the allocation of 162 places in 1st year 27-28 as in previous years. There will also be 4 places left to be filled in An Croí.
This year we will shorten the period for acceptance of places to 1 week but an offer can be accepted at any time during the week period, not on one specific evening as we have done previously. It is hoped that this will make the process a little easier for parents.

6. **Leading School Development**
Catholic Education Partnership
There will be an event on Friday 16th October to launch the new Vision for Catholic Schools. St. Michael's will play a part in the event by providing students to speak at the addresses, members of the choir and by displaying our work on Social and Environmental Justice.

The Loreto Network Faith and Music Day will take place on the 10th May 2027.

Website
Our new website is now operational and will remain a work in progress as we finalise the extra curricular items.

Loreto Education Trust Special Projects Funding
Deputy Principal Ruth Finneran submitted an application for Special Projects Funding and we are delighted to report that St. Michael's has been allocated €1800 towards our Biodiversity projects.

Loreto BOM Annual Report
The Annual report was completed and will be emailed to Peter Mcnamara tomorrow.

7. **Developing Leadership Capacity**
Interviews for the post of Senior Cycle Redevelopment Coordinator will take place on Monday 21st September.

Erasmus+ 2026- 2027
A number of staff members completed Teacher Mobilities over the summer - they will present at the next few staff meetings to share any knowledge gained.

There will be 3 student mobilities this year - one to Bordeaux, Paderborn and Helsinki. These will involve TY students.

GAA Future Leaders
St. Michael's won a Gold Award this year for the Super 9 event in Dunganny Park in May. Ciarán Gallagher and the 3 student leaders attended the Awards Ceremony in Croke Park on Monday 14th September. The BOM asked for the students to present to them at the next meeting and was keen to learn more about this programme.

Loreto November Series
In November Loreto Education Trust will run a series of webinars on subject inspections, presented by teachers in our schools. We have been asked if our French Department would participate based on the excellent French Inspection last year.

Principal/Deputy Principal Training
Andrea Finlay-Kajic confirmed that both she and Aisling Walsh have signed up to and are participating in the JMB Principal and Deputy Principal training seminars.

DDLP Training
Andrea Finlay-Kajic confirmed that John Fitzpatrick will take part in the Oide DDLP training on Wed 23rd September. Andrea Finlay-Kajic already completed this last year with Sean Kelly.

8. **Child Protection**
   The BOM ratified Andrea Finlay-Kajic as DLP and John Fitzpatrick as DDLP.
   There were 0 reports on the Child Protection Oversight report.
   There were no reports on the Bí Cineálta report.

9. **Parents' Association Report**
   Ciarán Mellett reported that the AGM will take place on Monday 5th October at 7 pm.

10. **Finance Report**
    Ken Davis reported to the BOM on the recent Finance Report.

11. **Principal's Report**
    Andrea Finlay-Kajic reported that the induction programme for 1st year students has gone very well.
    Fr Joe McGrath conducted Friendship Workshops with our 1st and 2nd year students on the 10th and 11th September - feedback from students and teachers is excellent.
    Deirdre Ni Dhuinn is spearheading an event on Friday 18th September for the nationwide campaign of "Culture Night". It will include performances from present and past students in word, song, dance and music.
    Mass for the Opening of the School Year will take place in St. Mary's Church on Tuesday 29th September (Feast of St. Michael).
    All our new staff completed the Loreto New Staff Induction on the 26th August with Peter Mcnamara and Sr Kathleen.
    As discussed at last year's BOM meetings, 6th year students will have the option of attending the Parent Teacher Meeting with their parents/guardians this year.

    The BOM expressed its appreciation and congratulations to both Orla McGuinness and Catriona Purcell on 35 years in St. Michael's.
    The BOM thanked outgoing nominees Peter O'Sullivan, Ciarán Mellett, Glenda Finneran, Jessica Moriarty and Laura Doyle for their contribution to St. Michael's over the course of this term of office.

12. **Agreed Report and Date of next meeting**
    The date of the next meeting will be determined once the new Board is complete.
    The meeting ended at 17:38.